



Enrolment Variation Form

GUIDELINES

- Before completing this form it is important you read and understand the [HETI Higher Education Enrolment and Student Fees Policy](#).
- This form should be used to add units to your enrolment, withdraw from current units of study or want to change the level of study for your units enrolled (e.g., from Award level to Professional Development/PCP level).
- If you want to change the level of study for your units enrolled, please withdraw from the units of study from the level you are currently enrolled and add the same units of study under the level you wish to enrol.
- You will be notified by email of the outcome of your application by the Education Support team.
- Applications for withdrawal MUST be submitted by midnight on the published Census Date for the first semester for which withdrawal is sought.
- The approved census date or dates for courses and units are published on the [HETI Higher Education website](#)
- Academic & financial penalties apply to unit withdrawal(s) received by HETI after the census date.

SECTION 1: STUDENT DETAILS

Title	Surname
Given Names	Student Number

SECTION 2: Enrol in Unit(s)

NB: Unit enrolment deadline is Sunday week 2

Course: Applied Mental Health Studies Psychiatric Medicine

Year	Semester	Award level	Unit Code	Unit Name

SECTION 3: Withdraw from Units

Year	Semester	Award Level	Unit Code	Unit Name

Signature	Date
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OFFICE USE ONLY

Enrolment Variation request:

Approved Denied Withdraw WITHOUT Academic Penalty Withdraw WITH Academic Penalty

APPROVAL: Director Education and Training

Signature	Date
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Edupoint Updated Student advised

Save this form in your name and send together with supporting documentation to:
 Email: applications@heti.edu.au Fax: 02 9840 3838
 Post: HETI Higher Education, Locked Bag 7118, Parramatta BC NSW 2124